



## **MUNICIPALITY OF NORTH MIDDLESEX**

### **REGULAR MEETING MINUTES**

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday June 5, 2019 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill.

#### **1. CALL TO ORDER**

Mayor Ropp called the meeting to order at 7:00 p.m. with a quorum present.

#### **2. ROLL CALL**

Mayor Brian Ropp  
Deputy Mayor Adrian Cornelissen  
Councillor Ward One – Doreen McLinchey  
Councillor Ward Two – Joan Nichol  
Councillor Ward Three – Gord Moir  
Councillor Ward Four – John Keogh  
Councillor Ward Five – Andrew Hemming  
Interim CAO/Director of Operations – Jonathon Graham  
Director of Emergency and Safety Services/Fire Chief – William Davidson  
Clerk Jackie Tiedeman  
Interim Treasurer/Manager of Finance – Dani Johnston(absent)  
Manager of Recreation & Facilities – Brandon Drew(absent)

#### **3. DISCLOSURE OF PECUNIARY INTEREST**

None at this time

#### 4. MINUTES OF PREVIOUS MEETINGS

##### MOTION #142/2019

**CORNELISSEN/MCLINCHEY:** That the May 22 Regular and Court of Revision Minutes be approved as presented.

CARRIED

#### 5. DELEGATIONS

7:15 p.m. – OCWA – Presentation of 1<sup>st</sup> Quarter Operational Reports were presented by Jackie Muller and Rod Dupuis.

Mr. Dupuis advised that the 2<sup>nd</sup> quarter report will contain the impact from the rain event a couple of weeks ago. Several questions were asked by council and responded to by staff on the matters relating to this report. The delegation was thanked for providing the 1<sup>st</sup> quarter reports.

7:25 p.m. – Heather Leveille and Amanda Kustermans requested to attend the meeting to relay concerns regarding the lack of day care services in North Middlesex. Cindy Howard, General Manager, Finance & Community Services, County of Middlesex was also presented to provide information and process for resources from the County.

Ms. Leveille provided information she has gathered with respect to a number of families in the situation of not being able to secure daycare services in Parkhill in order to allow working parents to return to their employment. Ms. Kustermans also provided her input with respect to this matter and both expressed that with the potential of the subdivision that there will be more families seeking this service. This should be a priority of the Municipality to engage in discussions with all parties.

Cindy Howard provided background information regarding licencing of daycare providers, funding opportunities if a need is established, potential of utilizing empty space in the highschool and the overview general process that would need to occur. Ms. Howard advised that a business plan was developed at the County and both Parkhill and Ailsa Craig are noted as being deficient in this service.

Councillor Joan Nichol advised that LSAC has been discussing this as well and recognize the need. At the LSAC meeting, TVDSB Trustee Arlene Morell indicated her willingness to do what she can at the Board level if so requested. Cr. Nichol also mentioned that Whitehills Childcare Association approached East Williams School about their service however only 2 families expressed interest and therefore did not have enough to start the program. She also expressed concern that should a daycare

be setup in Parkhill that Ailsa Craig families may not utilize it as they would likely be commuting to London and this would be out of the way.

Ms. Howard reminded that both Parkhill and Ailsa Craig are listed as deficient however if daycare service was identified first in Parkhill it would be available to any family in the Municipality.

Mayor Ropp thanked the parents for attending as well Ms. Howard for providing her information. The Municipality will follow up with a discussion at the County with respect to a meeting. It was acknowledged that there is a process to go through with a need being formally identified first.

## **6. PUBLIC MEETING**

### **MOTION #143/2019**

**KEOGH/HEMMING:** That the Regular Meeting adjourn to Committee of Adjustment at 7:00 p.m.

CARRIED

See separate Committee of Adjustment minutes

The Regular Meeting reconvened at 7:13 p.m. and Planner Stephanie Poirier provided an overview of the proposed changes under Bill 108, *More Homes, More Choice Act, 2019*. The following acts affected are: *Conservation Authorities Act, Development Charges Act, Endangered Species Act, Local Planning Appeal Tribunal Act and changes to the Planning Act*. The Bill has not received Royal Assent however it is expected to pass prior to the summer break of parliament. Ms. Poirier will keep Council updated from the County perspective and when regulations are released a report will be provided on areas of consideration for the Municipality.

## **7. DEPARTMENTAL REPORTS**

a. Report from Clerk Jackie Tiedeman – Council Staff Relation Policy

### **MOTION #144/2019**

**HEMMING/MCLINCHEY:** Be it resolved that the Report entitled “Council Staff Relation Policy” be received; and

That the policy be hereby enacted.

CARRIED

b. Report from Interim CAO/Director of Operations, Jonathon Graham – Monthly Report

There was some discussion regarding the impact of the rain event and the involvement with the CA. Mr. Graham indicated that everyone was caught off guard with the significant rain and the damage was done before any advisory warnings could be issued. Moving forward, Mr. Graham indicated that he will be initiating discussions with the CA on use of the diversion channel as a way of diverting high water out of the Cameron Gillies Drain. Mr. Graham advised that he will have a more fulsome report on the extent of costs associated with this rain on municipal drains and culverts.

**MOTION #145/2019**

**MOIR/NICHOL:** That Council receives the Infrastructure and Operations Monthly Report for June 5<sup>th</sup>, 2019 as information only.

CARRIED

c. Report from Manager of Rec & Facilities, Brandon Drew -2019 Pickup Truck Tender Results

**MOTION #146/2019**

**HEMMING/KEOGH:** That Council direct staff to purchase a new 2019 pick up truck from Dale Wurfel for the cost of \$36,323.90 with trade-in.

CARRIED

d. Report from Manager of Rec & Facilities, Brandon Drew - Zero Turn Lawnmower RFQ Results

Councillor Keogh indicated his disappointment that the tender was not awarded to Parkhill Outdoor Products as they are a local business.

Mr. Graham replied that the tender was awarded according to the current Procurement By-law. The Interim Treasurer is working on drafting a new policy that would take into account scoring measures that are not currently with the by-law. This scoring could incorporate local businesses. He advised that although it is always preferable to support local businesses when possible there is sometimes it may not be always financially feasible. This new policy is a priority for the Interim Treasurer.

**MOTION #147/2019**

**CORNELISSEN/HEMMING:** That Council direct staff to purchase a 54" zero turn lawnmower from Huron Tractor for the price of \$6,582.25 with trade-in.

CARRIED

**8. PASSING OF ACCOUNTS**

Compilation of accounts from May 16-29, 2019 in the amount of \$199,698.21

**MOTION # 148/2019**

**MOIR/MCLINCHEY:** Be it resolved that the following Bills and Accounts be approved for payment in the amount of \$199,698.21

General Cheques \$93,679.64

Direct Deposit \$81,927.88

On-line/PAP \$24,043.23

Cemetery Direct Dep \$47.46

CARRIED

**9. COMMITTEE REPORTS**

- a. Lake Huron Primary Water Supply Joint Mgmt Board (Cr. Hemming)
- b. ABCA (Deputy Mayor Cornelissen) May 22 Meeting Agenda and past minutes
- c. BWRA (Cr. McLinchey) – May 16<sup>th</sup> Board Meeting Highlights – council info only
- d. EDAC (Cr. Moir) - changed to June 27<sup>th</sup>
- e. LSAC – (Cr. Nichol)
- f. Recreation Committee (Cr. Hemming)
- g. Water/Wastewater Committee (Cr. Moir)
- h. Policies Review Committee (Cr. Nichol)
- i. Fire Committee (Cr.Keogh)
- j. Budget Committee (Mayor Ropp)

k. Community Development Fund Committee (Cr. Hemming)

l. OCWA Client Advisory Board (Jonathon Graham)

## **10. CORRESPONDENCE**

a. Twsp of McNab/Breside – opposition to requirement for students to take four on-line courses with lack of broadband service in rural Ontario.

(action: receive and file)

b-f. Correspondence from various municipalities regarding opposition to a variety of areas within Bill 108, More Homes, More Choice Act.

(action: receive and file)

g. Twsp of Bonnechere Valley – opposition to Bill C-68 Fisheries Act

(action: receive and file)

h. ABCA Media News release – recent flooding in Lucan, Parkhill, Nairn and Ailsa Craig

(action: receive and file)

i. Watson & Associates – Bill 108 impact to Development Charges Act

(action: receive and file)

## **11. OTHER OR URGENT BUSINESS**

None

## **12. COMMUNICATIONS (including County Council)**

Deputy Mayor Cornelissen advised that the last County Council meeting was cancelled. The Budget Meeting that was also scheduled to reopen the 2019 budget was cancelled due to the announcement from the Province government that the cutback on services would not take effect in 2019.

## **13. CLOSED MEETING (UNDER SECTION 239 OF THE *MUNICIPAL ACT*)**

### **MOTION # 149/2019**

**MOIR/KEOGH:** That the Regular Meeting adjourn to Closed Meeting at 8:23 p.m. under the following exemptions:

(e )Personal Matters about identifiable individuals, including municipal or local board employees - HR Matters

( k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipal or local board – fire inspection services

CARRIED

**14. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING**

**MOTION #150/2019**

**HEMMING/KEOGH:** That Closed Meeting adjourn and return to Regular Meeting at 9:04 p.m. without recommendations.

CARRIED

**15. READING OF BY-LAWS**

By-law #38 of 2019 – North Middlesex Farmers Market

By-law #39 of 2019 – Confirming

**MOTION #151/2019**

**MCLINCHEY/NICHOL:** That By-laws #38 and 39 of 2019 be read first and second time.

CARRIED

**MOTION #152/2019**

**HEMMING/KEOGH:** That By-law #38 and 39 of 2019 be read a third and final time.

CARRIED

**16. ADJOURNMENT**

**MOTION #153/2019**

**MCLINCHEY/KEOGH:** That the meeting adjourn at 9:05 p.m.

CARRIED

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MAYOR

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CLERK



## **MUNICIPALITY OF NORTH MIDDLESEX SPECIAL BUDGET MEETING MINUTES**

The Special Budget Meeting of the Council of the Municipality of North Middlesex was held on Wednesday June 12, 2019 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill.

### **1. CALL TO ORDER**

Mayor Ropp called the meeting to order at 6:00 p.m. with a quorum present.

### **2. ROLL CALL**

Mayor Brian Ropp  
Deputy Mayor Adrian Cornelissen  
Councillor Ward One – Doreen McLinchey  
Councillor Ward Two – Joan Nichol  
Councillor Ward Three – Gord Moir  
Councillor Ward Four – John Keogh (absent)  
Councillor Ward Five – Andrew Hemming  
Interim CAO/Director of Operations – Jonathon Graham  
Clerk Jackie Tiedeman  
Interim Treasurer, Dani Johnston  
Director of Economic Development and Community Facilities, Mike Barrier

### **3. DISCLOSURE OF PECUNIARY INTEREST**

None declared

### **4. PRESENTATION OF 2019 COMMUNITY VIBRANCY FUND ALLOCATIONS**

Mayor Ropp welcomed and thanked everyone for attending this evening to receive their 2019 allocations.



The presentations began with a demonstration from the North Middlesex District High School Robotics Team represented by Luke Kelly, Jack Waters and Mr. Dawson. The students provided the background to how the program was introduced and the success the team has had over the short amount of time this program was implemented. The following is a list of all organizations that received funding for 2019

ORGANIZATION NAME	PROJECT DESCRIPTION	AMOUNT APPROVED	CATEGORY FROM FUND
Ailsa Craig Lions Club	Picnic Table Frames for Park	\$2,000	10 (c)
Parkhill Community Garden	Ongoing Maintenance of Community Garden	\$1,000	10 (b)
Friends of the Carnegie Library	Toward Electrical Upgrades	\$5,000	10 (e)
Royal Canadian Legion Br. 341 Parkhill	Towards replacement of flat roof project	\$5,000	10 (e)
Ailsa Craig Village Association	Watering Wagon Replacement	\$5,000	10 (c)
North Middlesex DHS Robotics Team	Robotics Program for students at local High School	\$2,500	10 (f)
Friends of Ye Olde Town Hall	Main Floor Accessible Washroom Project	\$5,000	10 (c)
Strathroy Middlesex General Hospital Foundation	Ongoing Fundraising Campaign – 10 years 2017-2026	\$40,000	10 (d)

## 5. PRESENTATION OF DRAFT OPERATIONS BUDGET FOR 2019

Interim Treasurer, Dani Johnston, presented the 2019 Operations Budget. She provided an overview of the budget process which takes into account the Strategic Plan, Asset Management Plan, Economic Development Plan, Community Input where applicable and Health and Safety – input from the Senior Management and Operation staff and is then presented to the Budget Committee. The Committee met on May 21, 2019 for a thorough review of the draft budget and then subsequently recommended it be presented to Council for adoption.

The following is a breakdown of the four departments operating budget:

Administration and Finance  
(includes Clerk, Treasury, Service Ontario and Cemetery)

2019 Revenue \$337,140  
2019 Expenses \$1,378,017

Protective Services  
(includes Fire, Fence viewing, Animal Control, By-law Enforcement, Health & Safety, Policing, ABCA, Mosquito Control, Crossing Guard)

2019 Revenue: \$8,700  
2019 Expenses: \$2,313,545

Infrastructure and Operations  
(includes Building, Planning, Drainage, Waste & Recycling, Gravel, Equipment, Winter Maintenance, Streetlights)

2019 Revenue: \$426,300  
2019 Expenses: \$4,098,215

Economic Development and Community Services  
(includes Economic Development, Facility rentals, YMCA, Facilities Maintenance etc)

2019 Revenue: \$499,023  
2019 Expenses: \$1,672,727

**GENERAL LEVY SUMMARY**

OMPF Grant \$(1,371,500.00)

ADMINISTRATION \$1,000,970.00

PROTECTION TO PERSONS & PROPERTY \$2,270,315.00

WORKS \$3,343,950.00

WASTE-RECYCLE \$221,945.00

CEMETERY \$39,907.00

FACILITIES & RECREATION \$1,039,504.00

PLANNING, ECONOMIC DEVELOPMENT \$159,200.00

**GENERAL LEVY SUMMARY CONTINUED**

DRAINAGE \$115,550.00

TOTAL GENERAL \$6,819,841.00

**CAPITAL LEVY SUMMARY**

WORKS \$745,000.00

FACILITIES & RECREATION \$278,500.00

TOTAL CAPITAL \$1,023,500.00

**OVERALL TOTAL LEVY \$7,843,341.00**

The Interim Treasurer advised that in order to balance the budget the 2019 tax rate will need to increase 1.65% (excluding county and school board).

After a thorough discussion on various areas of the budget, including future impact of the Conservation Authority and Fire Protection Services, the following recommendation was brought forth:

**MOTION #155/2019**

**MOIR/NICHOL:** That Council approves the 2019 consolidated tax levy of \$7,843,341 and set the general residential tax rate for 2019 at 0.00829909, which is an increase of 1.65% from 2018.

CARRIED

**6. ADJOURNMENT**

**MOTION #156/2019**

**MCLINCHEY/HEMMING:** That the meeting adjourn at 7:10 p.m.

CARRIED

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MAYOR

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CLERK