



MUNICIPALITY OF NORTH MIDDLESEX

REGULAR MEETING MINUTES

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday May 22, 2019 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill.

1. CALL TO ORDER

Mayor Ropp called the meeting to order at 7:00 p.m. with a quorum present. Court of Revisions was held at 6:45 p.m.

2. ROLL CALL

Mayor Brian Ropp
Deputy Mayor Adrian Cornelissen
Councillor Ward One – Doreen McLinchey
Councillor Ward Two – Joan Nichol
Councillor Ward Three – Gord Moir
Councillor Ward Four – John Keogh
Councillor Ward Five – Andrew Hemming
Interim CAO/Director of Operations – Jonathon Graham
Director of Emergency and Safety Services/Fire Chief – William Davidson
Clerk Jackie Tiedeman
Interim Treasurer/Manager of Finance – Dani Johnston
Manager of Recreation & Facilities – Brandon Drew

3. DISCLOSURE OF PECUNIARY INTEREST

None at this time

4. MINUTES OF PREVIOUS MEETINGS

MOTION #126/2019

MOIR/NICHOL: That the May 8 Regular and Public Meeting Minutes be approved as presented.

CARRIED

5. DELEGATIONS

7:00 p.m. – Parkhill Horticultural Society, represented by Jackie Wells, Ann Wilson and Marion Robinson. Mrs. Wells provided an overview of the organizations' many achievements and beautification projects over the years. The organization is undertaking initiatives to educate and inspire others to become involved in their projects as well as to understand their goals and objectives to attract the younger generation and ongoing volunteer recruitment. The biggest challenge right now is recruiting volunteers for the annual hanging plant watering program. This needs to be done 7 days a week in order to maintain the plants coming from the greenhouse. She indicated that they have volunteers in place for this year however moving forward this is a concern for them and the future of this beautification project. They suggested interest in having a meeting which would include a council member and working on finding some mutual solutions to the challenges they are having such as with the annual water program. Council members also provided some options such as reaching out to other municipalities that have a similar program to see how it is looked after as well as possible grants for a more effective and safe way for a single person to water which would reduce the number of volunteers required.

Mayor Ropp thanked the group for bringing their concerns to Council and that the Clerk would be in touch with them regarding their request for a meeting.

7:10 p.m. – North Middlesex Farmers Market, represented by Amanda Smuck and Debbie Wiseman. Ms. Smuck thanked those council members that were able to be present for the ribbon cutting ceremony for the 2019 season of the Farmers Market on Saturday. The Market was very happy with the vendor and public attendance and it was reported that the vendors were also pleased with their sales that day. The Market is now interested in pursuing signage similar to the overhead banners the Quilt Festival and Fair use to advertise their events. They recognize that it does require municipal resources for putting up and removing the signs. The current location used may not be appropriate as they would like this signage in place for the duration of the season. Also, the Market is interested in partnering with the Library and Municipality on adding some

special events that would attract families with children. They are also engaging with other local organizations to encourage them to have a table and promote their activities or fundraising efforts.

Council thanked the Market for all their efforts and suggested they attend the next EDAC meeting to be able to work together on these ideas.

7:30 p.m. Dillon Engineering, Jason Johnson, – Presentation of information that will be presented at the Public Information Centres scheduled for June 18th and 20th as part of the ongoing EA study process for the Ailsa Craig Water Storage and Parkhill Wastewater Treatment Facility. These information centres will provide public an opportunity obtain background information on the project needs; present the alternatives developed as well as the recommended alternative; receive feedback on the recommended solutions for each project and summarize the next steps in the study.

Several questions were asked by Council regarding the recommended alternatives and responded to by Mr. Johnson.

Mayor Ropp thanked Mr. Johnson for his informative presentation.

6. PUBLIC MEETING

Court of Revisions was held prior to the Regular Meeting at 6:45 p.m. – see separate minutes

7. DEPARTMENTAL REPORTS

a. Report from Jonathan Lampman, Infrastructure Supervisor- 3rd reading of By-law 15 of 2019 – Kennes Drain No.1

MOTION #127/2019

MOIR/HEMMING: Be it resolved that Council receive the Final Reading of the By-law for the Kennes Drain No. 1; and

That the By-law #15 of 2019 for the Kennes Drain No.1 be given a third reading and passed.

CARRIED

b. Report from Jonathan Lampman, Infrastructure Supervisor – Consideration of the petition improvement request from Robert Robinson for Henderson Drain

MOTION #128/2019

CORNELISSEN/MOIR: Be it resolved that Council receives the Municipal Drain Improvement Request on the Henderson Drain under Section 78 of the *Drainage Act R.S.O. 1990*.

CARRIED

c. Report from Brandon Drew, Manager of Recreation and Facilities – Score Clock Capital Project

The purpose of this report is to seek direction from Council on obtaining a structural analysis in order to determine if a new centre-mounted score clock can be installed to ensure public safety and structural stability.

Councillor Moir indicated that it may be more feasible to proceed with replacing the existing clock with a new digital one as it may be more cost effective.

Deputy Mayor Cornelissen inquired whether company sponsorship could be sought to assist with funding a centre clock and Mr. Drew replied that it could.

Several questions were asked and responded to about the difference within the cost of analysis and scope from the engineers' estimates.

MOTION #129/2019

HEMMING/MCLINCHEY: That Council provide staff direction on how to proceed with the proposed centre-mounted score clock project for the North Middlesex Arena & Fitness Centre;

And that Council direct staff to undertake a structural analysis of the North Middlesex Arena & Fitness Centre from Centric Engineering in the amount of \$4,200.00 + HST and that a report will be brought back to council when completed.

CARRIED

d. Report from William Davidson, Director of Emergency & Safety Services/Fire Chief – Parkhill Rescue Fire Apparatus

Several members of the Parkhill Station were in attendance in support of the report for a new Rescue Fire Apparatus.

Deputy Mayor Cornelissen commended the committee for their involvement and development of an RFP that could achieve a new design build rescue apparatus that supports the use of battery operated auto extrication tools well under the budgeted amount.

MOTION #130/2019

NICHOL/MCLINCHEY: That Council direct staff to purchase a 2020 Rescue Apparatus from Metalfab Fire Truck for the purchase price of \$396,337.82 (before HST)

And furthermore that Council direct staff to purchase one (1) Hurst eDraulic Spreader Model SP 555E2, One (1) Hurst eDraulic Cutter Model S788E2, One (1) Hurst eDraulic Ram Model R421E2 and one (1) Hurst 110V Adapter from Code 4 Fire & Rescue for the combined price of \$41,685.00 (before HST).

CARRIED

e. Report from Dani Johnston, Interim Treasurer – Follow up report on request for refund of waterline hookup fee from Cathy McCarthy

Ms. Johnston provided an update on additional information provided from Mrs. McCarthy and her discussion with the auditors on acceptable documentation. Based upon further investigation and due to the lack of a receipt or notice of payment from the former Township she was recommending that the refund request be denied.

Deputy Mayor Cornelissen advised that he had an opportunity to speak with past councillors and staff from McGillivray Township and the consensus from those conversations was that the policy at the time stated that connection would not have been placed at the property line if payment was not received.

Councillor Moir also advised that he had received the same verbal verification of process at the time.

Mayor Ropp advised that the Policy Committee recently reviewed the new draft water by-law which contains a clause pertaining to existing water services fronting property not in use or decommissioned and a scale over a five year period for applicable charges. This will be coming before council for consideration soon and public notification is also recommended for this by-law.

Staff advised that this draft by-law should provide clarity and transparency for ratepayers on their obligations moving forward.

MOTION #131/2019

CORNELISSEN/MOIR: Be it resolved that Council direct staff to proceed with the refund of the right to connect fee in the amount of \$8,150.00

CARRIED

8. PASSING OF ACCOUNTS

Compilation of accounts from May 1-15, 2019 in the amount of \$812,023.44

MOTION #132/2019

MOIR/KEOGH: Be it resolved that the following Bills and Accounts be approved for payment in the amount of \$812,023.44

General Cheques \$341,101.80

Direct Deposit \$371,707.04

On-line/PAP \$99,214.60

CARRIED

9. COMMITTEE REPORTS

a. Lake Huron Primary Water Supply Joint Mgmt Board (Cr. Hemming) - June 6th

b. ABCA (Deputy Mayor Cornelissen) rescheduled to May 22

c. BWRA (Cr. McLinchey) – forwarding meeting notes to Clerk as received

d. EDAC (Cr. Moir) - June 24th

e. LSAC – (Cr. Nichol) Meeting Draft letter to Minister of Education

Councillor Nichol provided a draft letter for council consideration which was a recommendation from LSAC that a response be provided to the class size consultation currently being accepted by the Ministry of Education till May 31, 2019.

MOTION #133/2019

MCLINCHEY/CORNELISSEN: That the draft letter be endorsed and further that a copy be sent to AMO in addition to the other recipients listed on the draft.

CARRIED

f. Recreation Committee (Cr. Hemming) - May 28

g. Water/Wastewater Committee (Cr. Moir)

h. Policies Review Committee (Cr. Nichol)

i. Fire Committee (Cr.Keogh)

MOTION #134/2019

MOIR/NICHOL: That the two recommendations from Fire Committee – May 14, 2019 be accepted as follows:

1. That the By-law to establish the Terms of Reference as presented for the North Middlesex Fire Committee be accepted and to provide to council for approval;
2. To accept the report as presented on the purchase of the Parkhill Rescue Fire Apparatus.

CARRIED

j. Budget Committee (Mayor Ropp) – Mayor Ropp advised that the Committee met on May 21 to review the draft Operations Budget. The Interim Treasurer will have binders ready for Council on June 5th and the meeting June 12th for its presentation.

k. Community Development Fund Committee (Cr. Hemming)

l. OCWA Client Advisory Board (Jonathon Graham)

10. CORRESPONDENCE

a. Jamie Kerr, President Parkhill Legion Br 341 – Request for 180 Lapel Pins
(action: Consider waiving fee in Fees and Charges By-law – after 15 pins \$3.00 each)

MOTION #135/2019

NICHOL/KEOGH: That Council waives the fee for 180 lapel pins to be provided to the Legion for convention.

CARRIED

b. County of Middlesex - 2018 Planning Summary Report
(action: receive and file)

c.Ailsa Craig Community & Fibre Arts Festival May 20-25 – Thank you for sponsorship
(action: receive and file)

d.Steve Clark, MMAH – summary of initiatives led by the Ministry under [Bill 108](#), the proposed More Homes, More Choice Act, 2019 (status at May 14, 2019 is Second Reading – receive and file)

A brief update was provided by the Clerk on a meeting attended with respect to affordable housing within the County.

e.Health Canada – Illegal Marketing of Infrared Saunas to Fire Departments.
(action: receive and file)

f.News Release – Source Protection Region
(action: receive and file)

g.Township of Essa and McKellar – motion support regarding funding cuts to Ontario Library Service
(action: receive and file)

h.Ontario Good Roads Association – update on discussion about combining OGRA and ROMA conference
(action: receive and file)

i.Town of Aurora – Motion support for response to Bill 108 More Homes, More Choice Act
(action: receive and file)

11. OTHER OR URGENT BUSINESS

Interim CAO, Jonathon Graham, advised Council that an agreement had been finalized that would allow the North Middlesex Farmers Market to be held on various municipal land approved by the Municipality. It has a four year term with provision for an annual site cleaning deposit to ensure ongoing site cleanup is maintained and proof of insurance as provided for in all municipal agreements. A by-law will be available for the next meeting however a motion to direct the Mayor and Clerk to proceed with signing was made available.

MOTION #136/2019

MOIR/MCLINCHEY: That the Mayor and Clerk be authorized to enter into an agreement with the North Middlesex Farmers Market.

CARRIED

12. COMMUNICATIONS (including County Council)

Deputy Mayor Cornelissen advised that 30 days notice has been given from the County of Middlesex that they will no longer be providing fire inspection service to the lower tier municipalities. Our Director of Emergency & Safety Services/Fire Chief, William Davidson is currently working on a shared services agreement to cover the municipality.

Mayor Ropp advised that the County has scheduled a meeting for June 11th to revisit the budget due to the recent provincial announcement of retro-active cuts to programs provided by the County in 2019.

13. CLOSED MEETING (UNDER SECTION 239 OF THE MUNICIPAL ACT)

MOTION #137/2019

MCLINCHEY/HEMMING: That the Regular Meeting adjourn to Closed Meeting at 9:00 p.m. under the following exemption:
Labour Relations or Employee Negotiations – Union Negotiations
Personal Matters about identifiable individuals, including municipal or local board employees

CARRIED

14. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

MOTION #138/2019

NICHOL/KEOGH: That Closed Meeting adjourn and return to Regular Meeting at 9:55 p.m. without recommendations.

CARRIED

15. READING OF BY-LAWS

By-law #15 of 2019 – Kennes Drain NO. 1 (3rd and final reading)
By-law #36 of 2019 – Establish a Fire Committee and Terms of Reference
By-law #37 of 2019 - Confirming

MOTION #139/2019

NICHOL/MCLINCHEY: That By-laws #36 and 37 of 2019 be read first and second time.

CARRIED

MOTION #140/2019

HEMMING/KEOGH: That By-law #15, 36 and 37 of 2019 be read a third and final time.

CARRIED

16. ADJOURNMENT

MOTION #141/2019

MCLINCHEY/HEMMING: That the meeting adjourn at 9:56 p.m.

CARRIED

MAYOR

CLERK

DRAFT



MAY 22, 2019

MUNICIPALITY OF NORTH MIDDLESEX

6:45 P.M

COURT OF REVISIONS

MINUTES

Court of Revision was held on Wednesday May 22, 2019 in the Council Chambers, Shared Services Centre, Parkhill to consider any appeals under *Section 46 of the Drainage Act*.

DEWAR-THOMPSON DRAIN: The following members were appointed with affirmation (former West Williams Township Ward):

Mayor Brian Ropp, Deputy Mayor Adrian Cornelissen and Cr. Andrew Hemming
Infrastructure Supervisor, Jonathan Lampman
Jackie Tiedeman, Clerk

Mr. Lampman presented an overview of the process taken to date for this drain according to the *Drainage Act*.

The Engineers Report dated March 5, 2019 from R. Dobbin Engineering was provided.

No written or verbal appeals were received during the appeal period provision.

CORNELISSEN/HEMMING: That the Court of Revision confirm the assessment schedule(s) as detailed in R. Dobbin Engineer Report dated March 5, 2019 and accept the report.

CARRIED

16TH CONCESSION DRAIN (former West Williams Township Ward)

Mr. Lampman presented an overview of the process taken to date for this drain according to the *Drainage Act*.

No written or verbal appeals were received during the appeal period provision

HEMMING/CORNELISSEN: That the Court of Revision confirm the assessment schedule(s) as detailed in R. Dobbin Engineers Report dated March 5, 2019 and accept the report.

CARRIED

HEMMING/CORNELISSEN: That the Court of Revision adjourn at 6:50 p.m.

CARRIED

CHAIRMAN

SECRETARY

DRAFT