

REPORT TO: Mayor and Members of Council

PREPARED BY: Brandon Drew, Manager of Rec & Facilities

DEPARTMENT: Economic Development & Community Services

DIVISION: Facilities and Parks

MEETING DATE: Wednesday, June-05-19

SUBJECT: RTC Zero-Turn Lawnmower RFQ Results

RECOMMENDATION

That council direct staff to purchase a 54" zero-turn lawnmower from Huron Tractor for the price of \$6,582.25 with trade-in.

EXECUTIVE SUMMARY

The 2019 Capital budget outlined the purchase of a new zero-turn lawnmower to replace the oldest lawnmower in the fleet (currently used by the Ailsa Craig Lions Club as part of our agreement). The request for quotes were sent out to four (4) dealers requesting to quote on a 2019 54" zero-turn lawnmower. Three (3) dealers (listed in the discussion) submitted quotes for the lawnmower, including the trade-in of our oldest mower. The budgeted amount for this capital expenditure was \$13,000.00. All three (3) bids received came in under the budgeted amount.

LINK TO STRATEGIC PRIORITIES

Leadership: To Create a Positive, Open Organizational Culture By Providing High Quality Public Services

Plans: To Support Robust Industrial, Commercial and Residential Growth By Offering High Quality Public Spaces And Places

BACKGROUND

The Municipality of North Middlesex has traded in lawnmowers on a rotational basis in order to keep the assets in good condition. As the assets gain more running hours, their value greatly depreciates, as does their reliability. For this reason, staff have come up with

a rotation that plans for lawnmowers get traded in every 4-5 years, to maximize trade in value and to prevent breakdowns.

Staff’s decision for this year was to trade in our 2012 Cub Cadet lawnmower, which was currently being operated by the Ailsa Craig Lions Club to maintain the park in Ailsa Craig. The mower was replaced with the 2015 54” John Deere mower out of our fleet.

DISCUSSION

The request for quote was sent out on May 6, 2019 with a close date of May 17, 2019 at 12:00pm local time. A public opening was scheduled for 12:10pm on May 17, 2019.

The three (3) bids received are outlined in the table below:

Company	Subtotal	HST	Trade-In	Total
Huron Tractor	\$8,925.00	\$757.25	\$3,100.00	\$6,582.25
Parkhill Outdoor Products	\$10,299.00	\$1,089.46	\$2,000.00	\$9,469.91
Hyde Park Equipment	\$10,500.00	\$1,040.00	\$2,500.00	\$9,040.00

No members of the public attended the opening.

From the results, staff is recommending that Huron Tractor be awarded the quote for the amount \$6,582.25.

FINANCIAL

Approved Capital Budget

Prepared By: Brandon Drew, Manager of Rec & Facilities

Reviewed By: Jonathon Graham, Interim CAO/Director of Operations

Approved By: Jonathon Graham, Interim CAO/Director of Operations