



## **MUNICIPALITY OF NORTH MIDDLESEX**

### **REGULAR MEETING MINUTES**

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday April 17, 2019 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill.

#### **1. CALL TO ORDER**

Mayor Ropp called the meeting to order at 7:00 p.m. with a quorum present.

#### **2. ROLL CALL**

Mayor Brian Ropp  
Deputy Mayor Adrian Cornelissen  
Councillor Ward One – Doreen McLinchey  
Councillor Ward Two – Joan Nichol  
Councillor Ward Three – Gord Moir  
Councillor Ward Four – John Keogh  
Councillor Ward Five – Andrew Hemming  
CAO/Director of Finance (Treasurer) Nandini Syed (Absent)  
Deputy CAO/Director of Operations – Jonathon Graham  
Director of Emergency and Safety Services – William Davidson  
Clerk Jackie Tiedeman  
Manager of Finances/Deputy Treasurer – Dani Johnston  
Infrastructure Supervisor – Jonathan Lampman

#### **3. DISCLOSURE OF PECUNIARY INTEREST**

None

#### **4. MINUTES OF PREVIOUS MEETINGS**

##### **MOTION #097/2019**

**MOIR/MCLINCHEY:** That the April 3, 2019 Regular Meeting and April 9 Special Meeting Minutes be accepted as presented.

CARRIED

#### **5. DELEGATIONS**

7:15 p.m. – Middlesex Federation of Agriculture represented by Craig Scott and Ian Brebner

Mr. Scott provided an overview of the activities of the Association over the past year. Specifically, the delegation expressed that they were disappointed with the decision of the County of Middlesex to keep the Farm Tax Ratio the same for this year. Mr. Scott advised that if the ratio is going to remain then the rural community feels they should receive infrastructure upgrades to the rural roads. Mr. Brebner also expressed his concern with the County decision.

Deputy CAO/Director of Operations, Jonathon Graham, appreciated hearing the concerns of the rural area. He advised that maintenance to rural roads makes up the largest portion of the yearly operations budget. The biggest issue is the subsurface of the roads and better drainage. He advised of a pilot project being undertaken in 2019 which will undertake finding solutions in addressing these rural road issues.

Mayor Ropp then asked the delegation their opinion on whether lower tier municipalities should be setting the farm tax ratio and the response was 'yes' as the lower tier knows their communities best. It was clarified that for this change this would have to be a provincial decision.

The delegation was thanked for their presentation.

7:25 p.m. – SMGH Foundation – Susan McLean, CEO and Roman Lalich, Board Member was present to provide an update to Council on the use of the funds being received through the 10 year pledge from the Municipality made possible through the Vibrancy Fund – Bornish Wind Inc. It was noted that the money received is dedicated to the CT Scanner Services which has been an invaluable asset to providing patient care to the residents of North Middlesex and area. Several statistics were given on how this scanner has improved wait times for patients as well as the technology upgrades with the dual energy CT scanning.

The delegation was thanked for providing this update on how these funds are being utilized at the hospital.

## **6. PUBLIC MEETING**

Josh Warner, R. Dobbin Engineering was present for the Drainage portion of the agenda.

### 7:00 p.m. Meeting to Consider – Dewar Thompson Drain

Jonathan Lampman presented his report for this drain which outlined the process to date. This included the petition was received by staff on January 20, 2017; an on-site meeting was held on April 17, 2018 and with ABCA on November 15, 2018. A final report was prepared dated March 5, 2019. Notices of the Meeting and copies of the report were mailed to assessed landowners advising them of this meeting this evening.

Mayor Ropp then invited members of the public for questions.

Brian Willemse – questioned the cost for allowances and extensive excavation work being recommended

Mr. Warner responded to the question and Mr. Lampman also advised that this is an estimate – the tender may come in lower

John Kennes – indicated that he thought the entire drain should be cleaned out at the same time.

Mr. Lampman suggested that he contact Glen Bullock, Drainage Superintendent to request maintenance on this drain.

Jack Willemse indicated that the map in the report does not properly reflect all drainage in the ground at this location.

Mr. Warner explained that this map section just shows the specific drain under the petition and that the detailed mapping on file does reflect all the drainage in that area. This report updates the 1998 engineer's report in which there were no discrepancies noted at that time.

There were no questions from Council, therefore the following motion was considered:

**MOTION #098/2019**

**HEMMING/NICHOL:** Be it resolved that Council accepts the Final Report for the Dewar-Thompson Drain dated March 5, 2019 prepared by R. Dobbin Engineering Inc.; and

That Council gives two readings for a Provisional By-law as Section 45(1) of the *Drainage Act R.S.O. 1990.*

CARRIED

7:05 p.m. Meeting to Consider – 16<sup>th</sup> Concession Drain

Jonathan Lampman presented his report for this drain which outlined the process to date. This included the petition was received by staff on January 20, 2017; an on-site meeting was held on April 17, 2018. A final report was prepared dated March 5, 2019. Notices of the Meeting and copies of the report were mailed to assessed landowners advising them of this meeting this evening.

Mayor Ropp then invited members of the public for questions

There were no questions from the Public or Council on this matter, therefore the following motion was considered:

**MOTION #099/2019**

**CORNELISSEN/HEMMING:** Be it resolved that Council accepts the Final Report for the 16<sup>th</sup> Concession Drain dated March 5, 2019 prepared by R. Dobbin Engineering Inc.

That Council gives two readings for a Provisional By-law as Section 45 (1) of the *Drainage Act, R.S.O, 1990.*

CARRIED

**7. DEPARTMENTAL REPORTS**

a. Report from Clerk Jackie Tiedeman – 1<sup>st</sup> Quarterly Departmental Report

The report provided an overview of the activities covered under the Clerk's Dept. This includes AODA, Records Management, Planning, Various Licences, M.L.E.O, Legislative Updates, MFIPA and final election duties.

**MOTION #100/2019**

**MCLINCHEY/CORNELISSEN:** Be it resolved that the report entitled "Quarterly Administration Update" be received for information purposes.

CARRIED

b. Report from Deputy CAO/Director of Operations, Jonathon Graham – New 2019/2020 Tandem Truck Tender Results

Mr. Graham provided an overview of the tender process that included a provision for trade in on the 2006 Tandem. Several questions were asked by Council and responded to by Mr. Graham.

**MOTION #101/2019**

**HEMMING/KEOGH:** That Council direct staff to purchase a 2019/2020 Tandem Plow Sander Truck for the purchase price of \$294,059.34 (including HST) from Carrier Centres with trade-in.

CARRIED

**8. PASSING OF ACCOUNTS**

Compilation of accounts from March 28 – April 10, 2019 in the amount of \$375,575.97

**MOTION #102/2019**

**MOIR/KEOGH:** Be it resolved that the following Bills and Accounts be approved for payment in the amount of \$375,575.97

General Cheques \$178,110.91

Direct Deposit \$131,121.89

On-line/PAP \$66,343.17

CARRIED

**9. COMMITTEE REPORTS**

a. Lake Huron Primary Water Supply Joint Mgmt Board (Cr. Hemming) - None

b. ABCA (Deputy Mayor Cornelissen) attending meeting April 18<sup>th</sup>

c. BWRA (Cr. McLinchey) - None

d. EDAC (Cr. Moir) –None

e. LSAC – (Cr. Nichol) Meeting - None

f. Recreation Committee (Cr. Hemming) - None

g. Water/Wastewater Committee (Cr. Moir) - None

h. Policies Review Committee (Cr. Nichol) - None

i. Fire Committee - upcoming May 14<sup>th</sup>

j. Budget Committee (Mayor Ropp) – None

k. Community Development Fund Committee (Cr. Hemming) - None

l. OCWA Client Advisory Board (Nandini Syed) - None

## **10. CORRESPONDENCE**

a. Invite to Commencement Exercise at NMDHS – June 27  
(action: Cr. McLinchey to attend)

b. Invite to Mayor’s Breakfast (Host Middlesex Centre) on May 30 at SMGH  
(action: RSVP for three members )

c. Release from Drinking Water Source Protection  
(action: receive and file)

d. Minister of Infrastructure and Communities – top up to Gas Tax Fund  
(action: receive and file)

## **11. OTHER OR URGENT BUSINESS**

Cr. Keogh questioned the councillor insurance through the municipal insurance program. The Clerk advised that she will reach out to the insurance company regarding this inquiry.

Cr. Keogh indicated he had received a complaint regarding kitchen facilities from a renter. Deputy CAO Jonathon Graham advised that he would look into further with staff. Mayor Ropp advised Council that it would be helpful in the future if complaints such as this could be relayed to staff at the time so it can be looked into quicker.

Cr. Nichol advised that Council that the Municipality was made aware of Earth Day initiative from Craigwood Youth Services for a cleanup around Ailsa Craig area. There would be approximately 6-8 youth which will be accompanied by several chaperones. The municipality will supply safety vests and collect the refuse following the cleanup.

## **12. COMMUNICATIONS** (including County Council)

Deputy Mayor Cornelissen reported that the Municipality and the County are working on an agreement for fire inspection services.

**13. CLOSED MEETING (UNDER SECTION 239 OF THE MUNICIPAL ACT)**

None

**14. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING**

None

**15. READING OF BY-LAWS**

- a. By-law #22 of 2019 Repeal Appointment By-law for Director of Economic Development and Community Services
- b. By-law #23 of 2019 – Dewar Thompson Drain (1<sup>st</sup> and 2<sup>nd</sup> reading)
- c. By-law #24 of 2019 – 16<sup>th</sup> Concession Drain (1<sup>st</sup> and 2<sup>nd</sup> reading)
- d. By-law #25 of 2019 Confirming

**MOTION #103/2019**

**MCLINCHEY/NICHOL:** That By-laws #22-25 of 2019 be read first and second time.

CARRIED

**MOTION #104/2019**

**HEMMING/KEOGH:** That By-law #22 & 25 of 2019 be read a third and final time.

CARRIED

**16. ADJOURNMENT**

**MOTION #105/2019**

**MCLINCHEY/HEMMING:** That the meeting adjourn at 8:00 p.m.

CARRIED

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MAYOR

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CLERK



APRIL 17, 2019

MUNICIPALITY OF NORTH MIDDLESEX

6:45 P.M

COURT OF REVISIONS

MINUTES

Court of Revision was held on Wednesday April 17, 2019 in the Council Chambers, Shared Services Centre, Parkhill to consider any appeals under *Section 46 of the Drainage Act*.

**KENNES DRAIN NO 1:** The following members were appointed with affirmation (former West Williams Township Ward):

Mayor Brian Ropp, Deputy Mayor Adrian Cornelissen and Cr. Andrew Hemming  
Infrastructure Supervisor, Jonathan Lampman  
Jackie Tiedeman, Clerk  
Josh Warner, R. Dobbin Engineering

Mr. Lampman presented an overview of the process taken to date for this drain according to the *Drainage Act*.

The Engineers Report dated February 13, 2019 from R. Dobbin Engineering was provided.

No written or verbal appeals were received during the appeal period provision.

**HEMMING/CORNELISSEN:** That the Court of Revision confirm the assessment schedule(s) as detailed in R. Dobbin Engineer Report dated February 13, 2019.

**CARRIED**

**CORNELISSEN/HEMMING:** That the Court of Revision adjourn at 6:47 p.m.

**CARRIED**

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CHAIRMAN

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SECRETARY





## **MUNICIPALITY OF NORTH MIDDLESEX**

### **SPECIAL MEETING MINUTES**

A Special Meeting of the Council of the Municipality of North Middlesex was held on Tuesday April 25, 2019 in the Council Chambers, Shared Services Centre, 229 Parkhill Main Street, Parkhill.

#### **1. CALL TO ORDER**

Mayor Ropp called the meeting to order at 6:30 p.m. with a quorum present.

#### **2. ROLL CALL**

Mayor Brian Ropp  
Deputy Mayor Adrian Cornelissen  
Councillor Ward One – Doreen McLinchey  
Councillor Ward Two – Joan Nichol  
Councillor Ward Three – Gord Moir  
Councillor Ward Four – John Keogh  
Councillor Ward Five – Andrew Hemming  
Deputy CAO/Director of Operations – Jonathon Graham  
Director of Emergency and Safety Services – William Davidson

#### **3. DISCLOSURE OF PECUNIARY INTEREST**

None

#### **4. CLOSED MEETING (UNDER SECTION 239 OF THE *MUNICIPAL ACT*)**

##### **MOTION #106/2019**

**HEMMING/KEOGH:** Jonathon Graham be appointed as 'Acting Clerk' for the purpose of recording the minutes of the meeting and further that the Special Meeting adjourn into

Closed Meeting under the following exception at 6:30 p.m.:

- a. Advice that is subject to solicitor-client privilege

CARRIED

## 5. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

### MOTION #107/2019

**KEOGH/HEMMING:** That the Closed Meeting adjourn and return to Open Special Meeting without recommendations at 8:55 pm.

CARRIED

## 6. URGENT BUSINESS

### MOTION #108/2019

**KEOGH/NICHOL:** That Council appoint Mr. Jonathon Graham as Acting Interim Chief Administrative Officer.

CARRIED

## 1. ADJOURNMENT

### MOTION #109/2019

Hemming/McLinchey: That the meeting adjourn at 9:05 p.m.

CARRIED

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MAYOR

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CLERK (ACTING)