



REPORT TO: Mayor and Members of Council

PREPARED BY: Brandon Drew, Manager, Recreation and Facilities

DEPARTMENT: Economic Development & Community Services

DIVISION: Facilities and Parks

MEETING DATE: Wednesday, April-03-19

SUBJECT: Tender Results of Tender NO. EDCS2019-01 (Back-Up Generators)

RECOMMENDATION

Be it resolved that Council directs staff to purchase two (2) back-up generators from McCarter Electric for a total cost of \$96,151.00 (including HST).

EXECUTIVE SUMMARY

Invitation to tender for the municipality's back-up generators were sent out on March 4, 2019. The deadline for the submission was set for Monday, March 18, 2019 at 2:00pm local time. A public opening was offered. Five (5) electrical companies submitted tenders in regards to this request.

Upon review of the tenders, McCarter Electric has been recommended to provide the back-up generators at a total cost of \$96,151.00 (including HST).

LINK TO STRATEGIC PRIORITIES

Leadership: To Create a Positive, Open Organizational Culture By Providing High Quality Public Services

Plans: To Support Robust Industrial, Commercial and Residential Growth By Developing A Safe And Secure Municipality

BACKGROUND

Invitation to tender for two (2) back-up generators were sent out on March 4, 2019. The deadline for submission for the generators was set for March 18, 2019 at 2:00pm local time; two (2) technical amendments were issued per this tender. Public opening of the tenders was at 2:05pm local time, two (2) electrical companies were present at the opening.

This capital expenditure has been presented to Council through the 2019 budgetary process as a deferred project from the 2018 Capital Budget. The funding source for the proposed purchase is as follows:

Equipment Type	Capital Expenditure	Taxation/Reserve
Back-Up Generators	\$150,000.00	Reserve

The back-up generators will allow both the North Middlesex Community Centre and the Ailsa Craig Recreation Centre to act as warming/cooling centres in emergency situations. It also allows rentals to continue functioning during power outages.

DISCUSSION

The results of the tender opening are as per the following:

Company Name	Subtotal	HST	Bid Total
McCarter Electric	\$85,089.38	\$13,608.27	\$96,151.00
Larry Miles Electric	\$104,679.00	\$11,061.62	\$118,287.27
Pfaff Electric	\$111,600.00	\$14,508.00	\$126,108.00
Mocoley Electric	\$121,926.00	\$15,850.38	\$137,776.38
JMR Electric Ltd.	\$143,100.00	\$18,603.00	\$161,703.00

Upon review of the tenders and quotes, Municipal staff is recommending that McCarter Electric be approved for the purchase and installation of the back-up generators for the North Middlesex Community Centre and the Ailsa Craig Recreation Centre.

Please note that McCarter Electric failed to acknowledge Addendum #2, a \$6,000.00 allowance for Union Gas in their package.

FINANCIAL

Approved Capital Budget

ATTACHMENT

Prepared By: Brandon Drew, Manager, Recreation and Facilities

Reviewed By: Jonathon Graham, Deputy CAO/Director of Operations

Approved By: Nandini Syed, CAO/Director of Finance (Treasurer)